

Study Leave (SL) Guidance Summary for Severn GP Specialty Trainees

Category 1

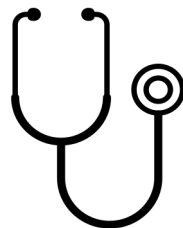
- **Required within the curriculum & unable to achieve competence through standard teaching/training**
- 100% funded
- E.g. Severn AKT preparation course, one day **general** GP knowledge-based update course eg: NB Medical Hot Topics Update Course (1 course in whole of GP training), single topic update courses eg: Women's Health (2 per trainee per ST year), presenting at RCGP conference, IMG support programme

Category 2

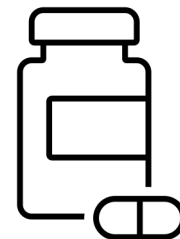
- **Enhanced knowledge – activities to help GPSTs complete part of the curriculum**
- Usually 75% funded (if GPST has achieved core competencies)
- E.g. RCGP Careers Fair, Basic Dermoscopy course (basic GP-appropriate level without equipment cost)

Category 3

- **Career progression – should only be required at the latter stages of training**
- Usually 50% funded (if GPST has achieved core competencies)
- E.g. GP Minor Surgery course (basic GP-appropriate level), DFSRH courses (clinical training but not enrollment fee or membership), non-GP conference of relevance to Primary Care (1 during training)



More information at:
<https://primarycare.severn deanery.nhs.uk/training/trainees/leave/hesw-gp-study-leave-guidance/>



Designed by the Severn GPVTS
Committee Welfare Team
July 2023

Study Leave (SL) Application Timeline

GPST discusses training needs with ES & creates PDP entry

SL agreed with & approved by CS (ST1/2) or ES (ST3) & rota coordinator

GPST completes Accent application >4/52 before the course date (including estimated SL expenses & named persons that have approved SL)

Programme administrator approves SL

SL time agreed with CS (ST1/2) or ES (ST3) & rota coordinator

GPST submits SL expenses claim form after the training (within 3/12 of attendance)